

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 25

July 19, 2007

SUBJECT: NARCOTICS ENFORCEMENT DETAIL NARCOTICS ARRESTS, WARRANTS, AND OTHER MONTHLY SUMMARY, FORM 01.63.00 - ACTIVATED; AREA NARCOTICS ARRESTS, WARRANTS, AND OTHER MONTHLY SUMMARY, FORM 01.63.01 - ACTIVATED; AND AREA/NARCOTICS ENFORCEMENT DETAIL NARCOTICS ARRESTS, WARRANTS, AND OTHER MONTHLY SUMMARY, FORM 01.63.02 - ACTIVATED

PURPOSE: This Order implements the Narcotics Enforcement Detail Narcotics Arrests, Warrants, and Other Monthly Summary, Form 01.63.00, the Area Narcotics Arrests, Warrants, and Other Monthly Summary, Form 01.63.01, and the Area/Narcotics Enforcement Detail Narcotics Arrests, Warrants, and Other Monthly Summary, Form 01.63.02. These forms are used to tabulate Citywide narcotics arrests and seizures by all Department entities and provide a level of accuracy not obtainable through other means.

PROCEDURE:

- I. THE NARCOTICS ENFORCEMENT DETAIL NARCOTICS ARRESTS, WARRANTS, AND OTHER MONTHLY SUMMARY, FORM 01.63.00 - ACTIVATED.
 - A. **Use of Form.** This form is utilized to calculate and collect statistics from each Area Narcotics Enforcement Detail (NED).
 - B. **Completion.** The completion of the form is self-explanatory.
 - C. **Distribution.**
 - 1 - Original submitted to the commanding officer, Area/division of occurrence.
 - 1 - Copy to Detective Bureau.
 - 1 - Copy to Narcotics Division, Staff Services Section.
 - 3 - TOTAL

II. THE AREA NARCOTICS ARRESTS, WARRANTS, AND OTHER MONTHLY SUMMARY, FORM 01.63.01 - ACTIVATED.

A. Use of Form. This form is utilized to calculate and collect statistics from each Area/division.

Note: This form is used by the Area/division, while the former is used specifically by NEDs.

B. Completion. The completion of the form is self-explanatory.

C. Distribution.

1 - Original submitted to the commanding officer, Area/division of occurrence.

1 - Copy to Detective Bureau.

1 - Copy to Narcotics Division, Staff Services Section.

3 - TOTAL

III. THE AREA/NARCOTICS ENFORCEMENT DETAIL NARCOTICS ARRESTS, WARRANTS, AND OTHER MONTHLY SUMMARY, FORM 01.63.02 - ACTIVATED.

A. Use of Form. This form is utilized to calculate and collect statistics of narcotic seizures.

B. Completion. The completion of the form is self-explanatory.

C. Distribution.

1 - Original submitted to the commanding officer, Area/division of occurrence.

1 - Copy to Detective Bureau.

1 - Copy to Narcotics Division, Staff Services Section.

3 - TOTAL

July 19, 2007

FORMS AVAILABILITY: The Narcotics Enforcement Detail Narcotics Arrests, Warrants, and Other Monthly Summary, Form 01.63.00, the Area Narcotics Arrests, Warrants, and Other Monthly Summary, Form 01.63.01, and the Area/Narcotics Enforcement Detail Narcotics Arrests, Warrants, and Other Monthly Summary, Form 01.63.02, are immediately available on the Department's Local Area Network and attached for reference.

AMENDMENTS: This Order adds Sections 5/01.63.00, 5/01.63.01, and 5/01.63.62 to the Department Manual.

AUDIT RESPONSIBILITY: The Commanding Officer, Narcotics Division, shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.

WILLIAM J. BRATTON
Chief of Police

Attachments

DISTRIBUTION "D"